

**Chief Administrator's Report**  
**By CAO Stéphane Cyr**  
**May 16, 2018**

**PROJECT FILES:**

**Church Point Sewer Treatment Plant (\$198,628)**

- Consulting with Exp. as to SCADA system design. Awaiting supplier quotes.

**Sewer Extension – John Thibodeau Road (\$607,000)**

- Project is now underway
- Manhole installed on Route 1 to tie into existing sewer
- All laterals have been drilled
- Installation of pump station currently underway
- Project advancing as per schedule (estimated duration of project - 8-10 weeks)

**Cultural Hub Project (\$200,000)**

- Interior work has commenced. Crack-filling and painting on first floor underway.
- Quotes have been requested for cement slab for the sign

**Clare 250th (\$74,600)**

- Daily posts on the Clare 250<sup>th</sup> Facebook page.
- Clare 250<sup>th</sup> activity brochure to be mailed out shortly.
- Commemorative Clare 250<sup>th</sup> wine currently in production. Launch planned for early June.
- Big Clam Outdoor Exhibit – 2 detailed submissions were received. Will be reviewed and later presented to Council as part of capital budget deliberations on June 6, 2018.
- Other upcoming activities include: a re-enactment of the signing of the sermon of allegiance, Clare dans un soir 2, Canada Day celebrations, a re-enactment of the arrival of Joseph Dugas, a photo display, a wine and cheese, the opening of the Cape St. Mary Lighthouse Park, etc.
- Still awaiting word from the NS Office of Acadian Affairs and la Francophonie on the Municipality's application for funding (\$35,000).

### **Cape St. Mary Lighthouse (\$167,025):**

- Official opening of the park has been delayed due to issues surrounding the installation of the monument. Now looking at late June / early July, once the ground is dryer.
- A few additions (and loose ends) will be presented for Council's consideration on June 6, subject to budgetary approval. Pricing is currently being sought.
- Highway 101 has been fabricated. Waiting on installation.

### **St. Bernard Fire Department:**

- Trusses installed. Roof complete.
- Truck bay floor has been poured.
- Framing on rear extension is complete.
- Painting in interior of existing building complete.
- Ventilation system installed
- Security system has been roughed in.
- Project is on schedule to meet July 31<sup>st</sup> deadline.

### **Clare Veterans Centre:**

- In-camera discussion

### **Major Point Road:**

- Project costing has been revised assuming 20-year amortization
- Forwarded to the spokespersons for the residents on April 3, 2018
- Met with group representative and an interested resident. Awaiting word from the group regarding outcome of vote

### **Gran Fondo:**

- As of May15, 2018, we have 267 registrations including approximately 70 from out of province.
- Registration for the mini-fondo is now open (ages 5-12). 26 participants have registered thus far. Goal is 100 participants.
- Focusing on making the Gran Fondo a weekend event (Saturday and Sunday)
- New maps and posters have been distributed at Saltscapes 2018, April 20<sup>th</sup>- 22<sup>nd</sup>.
- Digital marketing (in partnership with Tourism NS) currently underway, targeting out-of-province participants.

### **Meteghan River Sewer Extension**

- Regarding replacement of the existing outfall pipe, all necessary documentation has been completed and submitted to both Infrastructure Canada and the Province of Nova Scotia for consideration and determination of eligibility.
- Still waiting on approval

### **Rendez-vous Canada – Fam. Tour**

- Tourism Nova Scotia is coordinating familiarization tours with Rendez-vous Canada participants, an international travel trade expo held in Halifax this week.
- On May 18<sup>th</sup>, Rendez-vous de la Baie will be hosting a tour with 19 travel trade operators, focusing on key attractions in Church Point (requested via TNS).
- The tour (led by Chantal) is expected to include Eglise Sainte-Marie, Rendez-vous de la Baie Interpretive Centre, Le Petit Bois trail, the Church Point Lighthouse and a summary of other Clare area attractions/event.
- The travel agents and tour operators are from: China (6), Canada (5), USA (2), Australia (2), UK (1), New Zealand (1), Netherlands (1) and Pakistan (1)
- Great exposure for Clare

### **FINANCIAL:**

- As of April 30, 2018, the Municipality has recorded \$7,261,016 (80.9%) in revenues versus \$657,405 (7.3%) in expenses, for a net income of \$6,603,611 (73.6%).
- As of April 30, 2018, the Municipality has a balance of \$164,017 in its general account, \$67,711 in its capital fund and a total reserve balance of \$4,163,330
  - Operating reserve - \$441,361
  - Capital reserve - \$2,653,205
  - Landfill closure reserve - \$319,409
  - Gas tax reserve - \$749,355

### **INTERNAL:**

- **Meetings since April 18, 2018:**
  - UNSM – CAO/CEO Forum – April 19-20, 2018
  - NSHA Meeting - CHC – April 23, 2018
  - NSUARB Hearing – April 26, 2018
  - Erin Comeau (WCRL) – May 11, 2018
  - Tim Barnes – Engineer, DMA – May 16, 2018

▪ **Upcoming meetings of note:**

- CAO Meeting re: Fire Dispatch – May 17, 2018
- Clare Health Foundation - AGM – May 30, 2018
- FCM 2018 Annual Conference – May 31 – June 3, 2018
- CDENE AGM – June 5, 2018
- AMANS 2018 Spring Conference – June 13 to 15, 2018