

Chief Administrator's Report
By CAO Connie Saulnier
July 22nd, 2015

Meteghan Sewer Extension

I am pleased to report that the municipality's application for funding under the New Building Canada Fund - Small Communities Fund, to extend the Meteghan Sewer System, was approved on June 26th, 2015. Public tenders will soon be advertised for the work which will begin at the AF Theriault property and will extend close to the Placide Comeau Road in Meteghan River. The anticipated start date will be this fall.

Request for Change of Position from Chief Administrative Officer (CAO) to the Director of Finance (DOF)

I would like to brief the residents of Clare today on a decision which I made recently regarding my position as Chief Administrative Officer (CAO) for the Municipality of Clare. First I would like to say that I have truly enjoyed working as the CAO for the Municipality of Clare over the past 8 years and the time has just flown by so quickly. As my age of retirement grows closer and is now just a few years away, I have reflected a great deal on the succession planning for my position.

As a result of the recent Organizational Study Report, the position for a Director of Finance was created and posted earlier this year. To date the Municipality has not been successful in filling that position.

After considerable reflection, I approached Council to ask if they would consider permitting me to transfer from the CAO position to the Director of Finance Position for the remaining years of my employment with the municipality. This would allow me to continue working in a less time-consuming position until my age of retirement and most likely encourage me to work beyond the traditional age of retirement. It would also permit me to work in a field which I have always enjoyed greatly; the field of finance. I remember that when I was just a young girl, my father had taught me to add, subtract, multiply and divide into the thousands before I even started elementary school. The love of mathematics stayed with me throughout the years.

This change would provide the municipality with an experienced employee to fill the position of Director of Finance. In addition, I would be available to assist with the orientation of the new CAO once that person is employed.

I am pleased to report that Council has graciously approved my request and we have mutually agreed to the date of Saturday, January 2nd, 2016 as the date when I would step

down from the CAO position and step into the Director of Finance position. This date will allow Council a reasonable amount of time to conduct a proper search for a new CAO. In the interim, I will continue my duties as usual as the CAO and will also act as Acting Director of Finance.

In conclusion, I would like to thank Council for granting my request and for providing me with such a great work environment over the past 8 years and for the future. It is indeed a pleasure to work in this municipality.