

Chief Administrator's Report
By CAO Stéphane Cyr
April 18, 2018

PROJECT FILES:

Church Point Sewer Treatment Plant (\$198,628)

- Awaiting supplier quotes for SCADA System.

Sewer Extension – John Thibodeau Road (\$607,000)

- Project meeting was held earlier today involving municipal staff, the project engineer (John Lam) and representatives from both Aberdeen Paving Ltd. and Riverside Lobster International Inc.
- Estimated start date – 1st week of May
- Estimated duration of project - 8-10 weeks

Cultural Hub Project (\$200,000)

- The application for additional funding from ACOA in the amount of \$30,000 has been submitted.
- This funding will focus mostly on interior work – crack-filling, painting, lighting, etc. – as well as compliance issues relating to the fire code.
- Emergency stairs on the back of the building are now complete.
- Pricing is being sought for exterior signage. This signage will be consistent with the design of the building, including the blue roof.

Clare 250th (\$74,600)

- A list of 250 Things To Do in Clare for 2018 has been prepared. Will be included as a bilingual checklist in the back of the 2018 Clare Visitors Guide.
- Daily posts on the Clare 250th Facebook page.
- Clare 250th logo has been launched.
- Received 14 image submissions from local artists for the Clare 250th Commemorative Wine labels. Committee has selected 2 images (Denise Comeau and Diane Nadon). Tentative launch planned for early June.
- Clare 250th press release has been issued
- Big Clam Outdoor Exhibit – A total of 4 submissions were received. Of these 4, 2 were screened out. The other 2 were invited to submit more detailed submissions including cost estimates.

- Other upcoming activities include: a re-enactment of the signing of the sermon of allegiance, Clare dans un soir 2, Canada Day celebrations, a re-enactment of the arrival of Joseph Dugas, a photo display, a wine and cheese, the opening of the Cape St. Mary Lighthouse Park, etc.
- Still awaiting word from the NS Office of Acadian Affairs and la Francophonie on the Municipality's application for funding (\$35,000).

Cape St. Mary Lighthouse (\$167,025):

- Official opening of the park has been confirmed for May 17th at 4:00 pm. MP Colin Fraser to attend.
- Highway 101 has been fabricated. Installation anticipated in April.
- Engraving for the monument is currently underway
- Interpretation panels have arrived. Will be installed prior to opening on May 17th.

Belliveau Cove Development Commission:

- Met with representatives of the Commission on March 22, 2018 and April 10, 2018 in order to better ascertain the incremental operational costs resulting from the proposed project.
- The appraisal of the Jean Belliveau boat and the related artwork is now complete. Waiting on quote from insurance service provider to insure.
- Once these costs are known, the project will once again be brought before Council for consideration.

St. Bernard Fire Department:

- Underground plumbing inspection complete.
- Walls for truck bay have been erected.
- Trusses are on site and will be installed shortly.
- Propane furnace has been ordered
- Project is on schedule to meet July 31st deadline.

Clare Veterans Centre:

- Canada Nova Scotia Bilateral Agreement for Investing in Canada Infrastructure was signed on April 10, 2018
- \$828.5million - Total Federal dollars over 10 years, ends March 31, 2028, but final request for projects by March 31, 2025.
- Currently waiting on Province to roll out programs and open the application process.
- Staff is developing specs for proposed work. These will be presented for Council's consideration prior to application.

Major Point Road:

- Project costing has been revised assuming 20-year amortization
- Forwarded to the spokespersons for the residents on April 3, 2018
- Awaiting word from the group regarding outcome of vote

Boundary Review:

- As part of the ongoing Boundary Review process, the UARB Public Hearing will be held at the Municipal Office on April 26, 2018.
- There will be two meetings. The first will be held at 1:00 pm and the second at 7:00 pm. Both meetings will be open to the public.
- The UARB may at its discretion cancel the second meeting if it deems it unnecessary.

Gran Fondo:

- As of April 17, 2018, we have 212 registrations including 50 from out of province.
- Registration for the mini-fondo is now open (ages 5-12). 12 participants have registered thus far. Goal is 100 participants.
- Focusing on making the Gran Fondo a weekend event (Saturday and Sunday)
- New maps and posters will be distributed at Saltscapes 2018, April 20th- 22nd.

Meteghan River Sewer Extension

- Regarding replacement of the existing outfall pipe, all necessary documentation has been completed and submitted to both Infrastructure Canada and the Province of Nova Scotia for consideration and determination of eligibility.

FINANCIAL:

- As of March 31, 2018, the Municipality has recorded \$8,740,804 (97.0%) in revenues versus \$8,116,410 (90.1%) in expenses, for a net income of \$624,394 (6.9%).
- As of March 31, 2018, the Municipality has a balance of \$586,427 in its general account, \$206,278 in its capital fund and a total reserve balance of \$4,207,581
 - Operating reserve - \$440,817
 - Capital reserve - \$2,649,938
 - Landfill closure reserve - \$319,015
 - Gas tax reserve - \$797,811

INTERNAL:

- **Meetings since March 21, 2018:**
 - Eco-Parc Meeting – March 26, 2018
 - Consultation Session - US-A Strategic Plan – March 28, 2018
 - By-law Committee Meeting – April 3, 2018
 - Meeting with ACOA Area Account Manager – April 5, 2018
 - Police Advisory Board Meeting – April 9, 2018
 - Clare Health Foundation – April 10, 2018
 - Funding Announcement – A.F. Thériault & Son Ltd. – April 11, 2018
 - Meeting with Allister Surette, US-A – April 13, 2018
 - CAO Meeting (Waste Check Budget) – April 16, 2018
- **Upcoming meetings of note:**
 - UNSM CAO/CEO Forum – April 19 and 20, 2018
 - Highway 101 Task Force Meeting – April 23, 2018
 - ACOA Presentation – EDI Program – April 24, 2018
 - UARB Hearing – April 26, 2018
 - UNSM Spring Workshop – May 10 to 12, 2018